



The Career Wardrobe Empowering Women to Succeed

2011 - 2012 Service List

New This Year! Special Attire for Training, School or Employment

Clients who need special attire for training, school attendance or employment can be outfitted, too! Special attire items covered include: scrub sets, nursing shoes, chef uniforms, school (public and charter) uniforms, logo items and steel-toed boots. The Career Wardrobe will work with your program to provide other specialty items as needed.

- Programs that sign up for this added service will be billed a co-pay per client based on The Career Wardrobe's average cost for procuring these specialty items.
- Special attire requests must be provided 7-10 days in advance to allow for product ordering.
- Current co-pay invoices must be paid in full before additional clients are scheduled.

✓ **Dressing Program**

Participants receive one-on-one assistance from our trained personal shoppers, volunteers and staff with a background in human resource, image consulting and fashion. Each woman is eligible for four free outfits which include:

- Matching suit with blouse/shirt.
- Six additional pieces ("separates") to combine into a week's worth of work outfits.
- Accessories to compliment the outfit: shoes, stockings, scarf, handbag, jewelry.\

✓ **Client Help Desk**

Clients can have their resume critiqued and ask questions about the work environment of industry professionals. We match participants with one of our Career Leaders for mentoring and assistance via the phone/email.

✓ **Gateway to Success Seminars**

Our monthly signature personal and professional development seminars designed to help participants adapt and succeed in the business environment – empowering men and women new to the workforce with practical life skills.

✓ **Suit Up: Dressing Your Best Workshops**

The Career Wardrobe *Suit Up* workshops help participants put their best foot forward for their interview. At the end of the workshop they will know how to develop a style suitable to the workplace and their personality and learn how to project a positive self-image. (Additional Fee)

✓ **Professional Women's Network Events: Designed Specifically for Women Transitioning to Work**

Clients of The Career Wardrobe who have found or are still looking for work, share their experiences and motivate one another to take their career to the next level. This opportunity is for clients of The Career Wardrobe only. Breakfast sessions are held the 3rd Thursday of each month. *Reservations are required.*

✓ **Online Client Resource Portal**

Clients can access our career resources, calendar of upcoming events, register for Professional Women's Network programs, and download tip sheets for a job search and living an empowered life.