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Interviewing Tips from Career Wardrobe Volunteers

Barbara Guions – personal shopper and dressing boutique volunteer

1. Know something about the job – i.e. be prepared
2. Good impressions count! The eye will see, the ear will listen, and the heart will judge.
3. Stress your strengths
4. Understand the goals of the job.
5. Qualifications, fit, and flexibility are key!
6. Be honest

Tammy Harrington, SolomonEdwardsGroup, LLC: Dress to Impress workshop presenter and “Power Hour” volunteer

1. Show up on time to all interviews. Do not arrive more than 15 minutes early.
2. Greet your interviewer with a firm handshake.
3. Maintain good eye contact throughout the interview.
4. Do not discuss illegal or discriminatory subjects such as race, religion, national origin, equal rights or gender.
5. Be aware of nonverbal body language (e.g., arms crossed over the chest).
6. Be confident and friendly. Your personality is what will separate you from other candidates.
7. If you are truly interested in the opportunity, you should tell the interviewer that you are interested and reinforce why.
8. Never say anything negative about a previous employer or supervisor.

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