



The Career Wardrobe Empowering Women to Succeed

2008-09 Service List

✓ **Dressing Program**

Participants receive one-on-one assistance from our trained personal shoppers, volunteers and staff with a background in human resource, image consulting and fashion. Each woman is eligible for three free outfits which include:

- Matching suit with blouse/shirt.
- Four additional pieces ("separates") to combine into a week's worth of work outfits.
- Accessories to compliment the outfit: shoes, stockings, scarf, handbag, jewelry.

✓ **Client Help Desk**

Clients can have their resume critiqued and ask questions about the work environment of industry professionals. We match participants with one of our Career Leaders for mentoring and assistance via the phone/email.

✓ **Mock Interview Sessions**

Participants receive constructive feedback to learn how they can strengthen their interview savvy. This opportunity is available on an individual basis as an add-on after clients utilize the Client Help Desk. In addition, Referral Partners may request a Career Wardrobe representative for on-site Mock Interview Sessions for 5-10 participants.

✓ **Gateway to Success Seminars**

Our monthly signature personal and professional development seminars designed to help participants adapt and succeed in the business environment – empowering men and women new to the workforce with practical life skills.

✓ ***Dress to Impress* Workshops**

The Career Wardrobe *Dress to Impress* workshops help participants put their best foot forward for their interview. At the end of the workshop they will know how to develop a style suitable to the workplace and their personality and learn how to project a positive self-image. (Additional Fee)

✓ **Professional Women's Network Events: Designed Specifically for Women Transitioning to Work**

Clients of The Career Wardrobe who have found or are still looking for work, share their experiences and motivate one another to take their career to the next level. This opportunity is for clients of The Career Wardrobe only.

Breakfast sessions are held the 3rd Thursday of each month at T-Bar (12th and Sansom St). Reservations are required.

The Career Wardrobe
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2008-09 Referral Partner Membership Options (July 1, 2008 – June 30, 2009)

Full Ensemble Membership

Annual Fees: \$1,000: For-Profit/ \$500: Non-Profit

- **Access to all Career Wardrobe programs:**
 - Dressing and Image Consultation Program
 - *Gateway to Success* monthly professional development seminars
 - Client Help Desk - resume review and preparation
 - Mock Interview Appointments
 - Women's Professional Network Events
- **Professional Clothing:**
 - Two appointments in a 6 month period: 1st while interviewing, and 2nd once employed.
 - Matching suit with blouse/shirt.
 - Four additional separates to combine into a week's worth of work outfits.
 - Accessories to compliment outfit: shoes, stockings, scarf, handbag, jewelry.
- Participants receive **Good Luck Card** – 50% off purchases at one Career Wardrobe Inventory Sale.
- All appointments scheduled within 24-48 hours of request. Emergency appointments (up to 5 emergency appointments per month).
- Send up to 250 clients in the 2008-09 membership year
- On-Site "Dress to Impress" workshop discount: \$100 per workshop (Half-Off regular \$200 fee).

Accessory Membership

Sliding Scale - Suggested Annual Fee: \$100

- **Professional Clothing:**
 - Two appointments: First while interviewing and second once employed.
 - Matching suit with blouse/shirt.
 - Four additional separates to combine into a week's worth of outfits.
 - Accessories to compliment outfits: shoes, stockings, scarf, handbag, jewelry.
- **Limitations:**
 - Appointments available on Monday's only.
 - No "emergency appointments" available.
 - Participating programs can refer up to 5 clients per month.
 - Open to non-profit programs only (copy of 501c3 certification required).
 - This level excludes access to our monthly *Gateway to Success* Seminars.

Individual Membership

Annual Fee: \$50/person upon initial visit

Designed to allow college students, women in entry-level positions, and those undergoing self-directed job search access to The Career Wardrobe.

- **Professional Clothing:** During first visit participants receive one interview outfit and two work appropriate outfits consisting of:
 - Matching suit with blouse/shirt.
 - Four additional separates to combine into a week's worth of outfits.
 - Accessories to compliment outfits: shoes, stockings, scarf, handbag, jewelry.
- **Participants receive Discount Card** – 20% off purchases at Career Wardrobe Inventory Sales for a year.
- **Access to all Career Wardrobe programs** including *Gateway to Success* seminars, Client Help Desk, Mock Interviews, and Professional Women's Network Events.